

## Frequently Asked Questions

### Do I have to be an ANA member to submit an abstract?

NO. But if you do choose to join the ANA in order to get the lower submission fees, please allow up to 24 hours for our system to update your status in the abstract portal.

### Are Encore submissions/presentations permitted?

Abstracts that have been presented at other recent scientific meetings are permitted so long as the content is appropriate for ANA. Authors must supply information about the original presentation, indicating the name of the meeting & publication number at the time of submission. This information should be included in the body of the abstract. **Note:** Encore abstracts are not published in our journal, *Annals*.

### Can I submit a case report?

Yes. You must follow the same submission guidelines as a regular abstract submission.

### What is ANA's embargo Policy?

Information and data included in abstracts submitted for the ANA2020 Annual Meeting are embargoed until September 26, 2020. Abstract presentations may not be presented at another meeting or published in an archival scientific publication before September 26, 2020. Coverage of an abstract, lay summary, data, or supplemental material is strictly prohibited until the embargo is lifted. Promotion of general topics, speakers, or presentation times is permitted and encouraged.

### What size should my poster be?

Posters should be printed no larger than 48"H x 72"W (4' x 6')

### Does my abstract submission fee include registration for the Annual Meeting?

NO. Pre-registration of at least one of the abstract authors is a prerequisite for its presentation in the Scientific Program and its publication in the *Annals* printed and electronic format. Abstract presenters must register to attend the meeting by going to <https://2020.myana.org/registration-information>

### If I can't attend the meeting to present my abstract, can I have someone else just hang my poster?

NO. There must be at least one listed author present during the poster presentation.

### Can I change or add authors once my abstract is submitted?

NO. Authorship must be finalized BEFORE the abstract is submitted. The corresponding author is responsible for making sure that everyone who participated in the work has the opportunity to be an author. Any change made after the final submission requires a VERY convincing explanation, and the written authorization from all the other authors. Failure to include all of the authors when the work is submitted is a form of scientific misconduct.

How do I withdraw my abstract?

If you have not accepted your invitation to present at the annual meeting: By selecting “Decline” this will automatically withdraw your abstract.

If you have already accepted your invitation to present: You must send an email request to [meetings@myana.org](mailto:meetings@myana.org) **before August 31, 2020** to have your abstract withdrawn.

If I withdraw my abstract, am I able to get a refund of my submission fee?

No. There are no refunds of any submission fees.

If I withdraw my abstract will it still be included in the *Annals* publication?

NO. Only abstracts that are presented at the Annual Meeting will be included in the final publication.